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**Annual statement on compliance with IPC practice (including cleanliness) for General Practice Template**

**Purpose of the ‘Annual statement’**

The *Health and Social Care Act 2008: code of practice on the prevention and control of infection and related guidance* requires the Infection Prevention and Control (IPC) Lead to produce an annual statement. This statement should be made available for anyone who wishes to see it, including patients and regulatory authorities and should also be published on the General Practice website.

Below is a suggested template for the Annual statement. General Practices can (and should) adapt the template and add further details, but the six key headings below must be included. The Annual statement and related forward programme/quality improvement plan, should be reviewed and signed off by the relevant General Practice governance group.

**Introduction**

This Annual statement has been drawn up on in accordance with the requirement of the *Health and Social Care Act 2008: code of practice on the prevention and control of infections and related guidance* for . It summarises:

1. Infection transmission incidents and actions taken
2. IPC audits undertaken and subsequent actions implemented
3. Risk assessments undertaken and any actions taken for prevention and control of infection
4. Staff training
5. Review and update of IPC policies, procedures and guidelines
6. Antimicrobial prescribing and stewardship

This statement has been drawn up by:

Name:

Infection Prevent and Control (IPC) Lead

1. **Infection transmission incidents**

*Provide details of infection transmission incidents (which may involve examples of good practice as well as challenging events), how they were investigated, any lessons learnt and changes made as a result to facilitate future improvements.*

1. **IPC Audits and actions**

*Provide an overview of IPC audit programme as well as examples of good practice and actions taken to address suboptimal compliance.*

1. **Risk Assessments**

*Provide details of IPC related risk assessments carried out and actions taken to prevent and control infection.*

1. **Staff training**

*Provide details of IPC induction training, annual updates and any other IPC related training.*

1. **IPC Policies, procedures and guidance**

*Provide details of all policy reviews and updates, together with details of how changes have been implemented.*

1. **Antimicrobial prescribing and stewardship**

*Provide details of all activities undertaken to promote and improve antimicrobial prescribing and stewardship.*

**Forward plan/Quality improvement plan**

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| --- | --- | --- | --- | --- |
| **Issue** | **Actions** | **Date for completion** | **Person responsible** | **Progress** |
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**Forward plan/Quality improvement plan review date:**

**IPC statement and Forward plan/Quality improvement plan for presentation to**

On

Harrogate and District NHS Foundation Trust, Community Infection Prevention and Control

[www.infectionpreventioncontrol.co.uk](http://www.infectionpreventioncontrol.co.uk/) March 2024