



## Community Infection Prevention and Control Policy for General Practice

(also suitable for adoption by other healthcare providers,  
e.g. Dental Practice, Podiatry)

# Venepuncture

VENEPUNCTURE

**Version 3.00**  
**November 2023**

Please note that the internet version is the only version that is maintained. Any printed copies should, therefore, be viewed as 'uncontrolled' and as such, may not necessarily contain the latest updates and amendments.

---

**This document has been adopted as a Policy by:**

Organisation: .....

Signature: ..... Name: .....

Job title: .....

Adoption date: .....

Review date: .....

Any variation to this Policy should be risk assessed, evidence-based, authorised through local governance channels and documented below. The Community Infection Prevention and Control (IPC) Team, Harrogate and District NHS Foundation Trust, cannot endorse or be held responsible for any variations.

Community Infection Prevention and Control  
Harrogate and District NHS Foundation Trust  
Gibraltar House, Thurston Road  
Northallerton, North Yorkshire. DL6 2NA  
Tel: 01423 557340  
email: [infectionprevention.control@nhs.net](mailto:infectionprevention.control@nhs.net)  
[www.infectionpreventioncontrol.co.uk](http://www.infectionpreventioncontrol.co.uk)

**Legal disclaimer**

This Policy produced by Harrogate and District NHS Foundation Trust is provided 'as is', without any representation endorsement made and without warranty of any kind whether express or implied, including but not limited to the implied warranties of satisfactory quality, fitness for a particular purpose, non-infringement, compatibility, security and accuracy.

These terms and conditions shall be governed by and construed in accordance with the laws of England and Wales. Any dispute arising under these terms and conditions shall be subject to the exclusive jurisdiction of the courts of England and Wales.

**Contents****Page**

1.	Introduction.....	4
2.	Tourniquets .....	4
3.	Gloves .....	4
4.	Skin decontamination .....	4
5.	Skin dressing.....	5
6.	Preparation for venepuncture .....	5
7.	Procedure.....	6
8.	Infection Prevention and Control resources, education and training.....	7
9.	References .....	7

**VENEPUNCTURE**

## VENEPUNCTURE

### 1. Introduction

Venepuncture is the procedure of entering a vein with a needle in order to obtain a sample of blood for diagnostic purposes.

Venepuncture breaches the circulatory system, therefore, to minimise the risk of injury and/or infection to both staff and patients, 'Standard infection control precautions' (SICPs) and, where required, 'Transmission based precautions' (TBPs) should be adhered to. Refer to the 'SICPs and TBPs Policy for General Practice'.

The procedure should only be undertaken by appropriately trained and competent staff.

### 2. Tourniquets

Single use tourniquets should be disposed of after each use. Reusable fabric tourniquets can harbour microorganisms, such as bacteria and viruses, and, therefore pose a potential risk of transmission of infection and should not be used. If reusable tourniquets are used, they should be suitable for decontamination in accordance with the manufacturer's instructions and cleaned with either a detergent wipe or a combined '2 in 1' wipe after each use.

### 3. Gloves

A risk assessment should be undertaken to determine if gloves are required. Close fitting gloves, e.g. nitrile, are recommended. Best practice is to wear gloves, which should be removed and disposed of and hands cleaned after each procedure.

The wearing of gloves has been shown to reduce the volume of blood transferred in a needlestick injury by 52% compared with not wearing gloves. This can help reduce the risk of acquiring a blood-borne virus (BBV) if you sustain a needlestick injury.

### 4. Skin decontamination

Both the World Health Organisation and Royal Marsden Hospital Manual recommend that best practice is to clean the skin:

- Good skin preparation reduces the risk of infection from colonising skin bacteria
- Use a 70% isopropyl alcohol or 2% chlorhexidine in 70% alcohol skin wipe to clean the area for 30 seconds in a circular motion, working away from the centre, and allow the skin to air dry

## 5. Skin dressing

Use of clean gauze or a cotton wool ball to the puncture site is recommended, asking the patient to apply pressure until bleeding has ceased. To reduce the risk of contamination, small packs of gauze swabs or cotton wool balls should be used and care taken when removing them from the pack.

## 6. Preparation for venepuncture

Ensure all equipment is available:

- A single use or clean reusable tourniquet
- Vacuum blood collection system needles, preferably a safer sharps device to reduce the risk of accidental sharps injury, and appropriate blood bottles
- Clean tray or receiver
- Sharps container
- Non-sterile disposable nitrile gloves or equivalent, if worn
- Disposable apron if required
- 70% isopropyl alcohol or 2% chlorhexidine in 70% alcohol skin wipes
- Clean gauze or cotton wool ball
- Adhesive tape/plaster or alternative dressing

Check the patient's details and discuss the procedure. Check for any previous problems with venepuncture, any allergies and obtain verbal consent.

Note: Blood must be drawn in a specific order, 'the order of draw', to avoid cross-contamination of additives from one tube to another, affecting laboratory results. Follow your blood collection systems guidance for order of draw.

## 7. Procedure

- Assemble specific equipment required, checking packaging for damage and expiry dates.
- Wash hands with liquid soap and warm running water or use alcohol handrub, using the technique given in the 'Hand hygiene Policy for General Practice'.
- Put on disposable apron, if required.
- Position the patient comfortably and support the limb. If a pillow is used, it should be free from a linen pillow case and have a wipeable cover.
- Apply tourniquet above the proposed puncture site.
- Palpate the proposed puncture site to select a vein.
- Wash hands or use alcohol handrub.
- Put on disposable gloves, if worn.
- Clean patient's skin with 70% isopropyl alcohol or 2% chlorhexidine in 70% alcohol skin wipes. Clean the area for 30 seconds in a circular motion, working away from the centre, and allow the skin to air dry.
- Do not re-palpate or touch the area after cleaning.
- Remove the cover from the needle and inspect the device for any faults.
- Anchor the vein by applying manual traction on the skin a few centimetres below the proposed puncture site.
- Insert needle smoothly and undertake the procedure of venepuncture as per training received and vacuum system being used. If there is a failed attempt, the needle must be discarded in the appropriate sharps container and the procedure repeated as stated with a new needle.
- Release the tourniquet (if not previously done).
- Place a clean gauze or cotton wool ball over the puncture site.
- Remove the needle, but do not apply pressure until fully removed.
- Activate the safety feature if a needle safety device is used.
- Discard sharps in a sharps container as per 'Safe management of sharps and inoculation injuries Policy for General Practice'.
- Apply pressure and use additional clean gauze or cotton wool ball if necessary. Discourage patient from bending their arm.
- Gently invert each blood bottle tube immediately after blood collection, as per manufacturer's instructions.
- Inspect puncture point for bleeding.
- Apply adhesive plaster or alternative dressing.

- Remove and dispose of gloves and apron, if worn.
- Wash hands with liquid soap and warm running water or use alcohol handrub.
- Label sample bottles.
- Complete the specimen request form.

## 8. Infection Prevention and Control resources, education and training

The Community IPC Team have produced a wide range of innovative educational and IPC resources designed to assist your General Practice in achieving compliance with the *Health and Social Care Act 2008: code of practice on the prevention and control of infection and related guidance* and CQC registration requirements.

These resources are either free to download from the website or available at a minimal cost covering administration and printing:

- 27 IPC Policy documents for General Practice
- Preventing Infection Workbook: Guidance for General Practice
- IPC CQC inspection preparation Pack for General Practice
- IPC audit tools, posters, leaflets and factsheets
- IPC Bulletin for General Practice Staff

In addition, we hold educational study events in North Yorkshire.

Further information on these high quality evidence-based resources is available at [www.infectionpreventioncontrol.co.uk](http://www.infectionpreventioncontrol.co.uk).

## 9. References

Hospital Infection Society (2007) Standardization of needlestick injury and evaluation of a novel virus-inhibiting protective glove *Journal of Hospital Infection* Volume 66, Issue 4, August 2007, {Pages 339-345}

Royal Marsden NHS Foundation Trust (2020) *The Royal Marsden Hospital Manual of Clinical and Cancer Nursing Procedures 10<sup>th</sup> Edition*

World Health Organisation (2010) WHO guidelines on drawing blood: best practice in phlebotomy